1. Call to order – Susan Henson
2. Approve today’s agenda and minutes from 1/24/25 annual meeting
3. Treasurer’s Report - Amy Heath

**Old Business**

1. Bilingual Workshop – Amy Heath
	1. Committee personnel – Amy Heath, Marc Beaudoing, Mike Sills, Susan Henson
	2. Date – North Texas Feb 18th – San Antonio’s Feb 20th . Houston Feb 21st
	3. Agenda – Speakers confirmed
	4. AV – Marc Beaudoing, Mike Levy
	5. Registration – ISAT/TX Tree Surgeons
	6. Volunteers – Set up – TX Tree Surgeons
		1. On site vendor coordination
		2. On site registration/information
		3. On site set up lunch
		4. Breakfast/snacks
			1. Set up/Tear down
		5. Venue – inside and outside
	7. Sponsors/Vendors – Susan Henson
		1. Contact vendors and sponsors
		2. Vendor booth cost and set up plan
	8. Lunch – Rainbow donation – Amy Heath
	9. Budget – for Speakers, Travel, center costs, lunch, set up
	10. Speakers’ Gifts - Susan
	11. Speaker travel arrangements – Gene will transport Eduardo between sites
2. ShadeKeeper Training – Susan Henson
	1. Last training occurred
		1. Feb 1 – fruit tree pruning – The Haven Community Garden, Grand Prairie
			1. 20 participants and 4 staff
			2. Next training course is set for Nov 15, 2025
	2. Additional training areas added as requested
3. Saluting Branches – Preston Wilms
	1. Saluting Branches contact-
	2. Sept 17, 2025 Sites –
4. EAB and additional assistance in Urban Forestry for the City of Dallas – Blake Wyne, Preston Wilms
5. Web update – Michael Levy
6. Social Media – Mary Brodie
	1. Social Media update
7. UFMPW Committee – Marc Beaudoing
	1. Speakers confirmed
	2. June 22nd Dallas, June 24th New Braunfels
8. Speakers Bureau – Susan Henson
	1. Video and articles for web
9. Texas Tree Trails update – Tree inventory, web assistance etc… - Steve Houser
10. TBUFC representative – Marc Beaudoing
11. **Long term and continued planning, development and implement tree inventories/management plan: Updates**

Assist in development of tree inventories/urban forest management plans for – Mike Sills

* 1. City of Irving - UFM
	2. City of Dallas-EAB, Great Trinity Forest Management Plan
	3. City of Highland Park UFM
	4. Heritage Ranch UFM
	5. Waxahachie UFM
	6. Plano UFM
	7. Corsicana UFM
	8. Terrell UFM
	9. Dallas County Community College
1. Next meeting – March 27, 2025, at 12:00pm via zoom
2. Adjourn

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| **NEW ACTION ITEMS** | **RESPONSIBLE** | **DUE DATE** |